Students Bypass $135 Million In Funds

By MICHELLE DONJUIELLE

Scholarships are not just for people who are academically gifted; often they go to the needy student or in other instances to a student who meets specific qualifications.

However, a problem persists in that many scholarships go unclaimed because students who qualify for them never bother to apply. Last year alone, $135 million in scholarship funds went untouched because they were never applied for.

An immense amount of money is available through trust funds, private grants, foundations, philanthropists, alumni groups, civic and social clubs, associations, unions, religious groups and professional organizations.

Last year a legal society in New Jersey tried to give away four scholarships to students entering the legal profession. Despite newspaper publicity and notices posted in high schools, there were no takers.

This came at a time when government grants and loans have been cut and while college costs are rocketing to as much as $12,000 a year for private schools and $6,000 for public institutions.

If your name is Murphy, Borden, Anderson, or Pennoyer, Harvard may help you. Yale has $1,000 scholarships for persons named Leavenworth or DeForest. The University of Illinois has a $1,000 grant for males of Czech ancestry. Vassar assists daughters of widows, Harvard assists widows' sons who live west of the Appalachians, and Tufts aids children of fishermen.

These are just a sample of the bewildering array of scholarships available to students.

Matching the right student with the right donor is the biggest problem, and until 12 years ago no one knew how many scholarships were available, much less how or where to apply for them. Then Scholarship Search was founded — a nationwide research service of the Student Assistance Council of America.

These researchers have tracked down $500 million in scholarship money primarily from "privately-funded" sources. Through the Student Assistance Council, each student's individual computer search identifies scholarship opportunities he or she is eligible to receive. Each search is guaranteed to locate up to 25 sources of funds matched to an applicant's qualifications.

To unite students and private donors, the Council has each applicant complete a Student Profile Application Form listing every fact which might fulfill a scholarship qualification.

To get a copy of this Student Profile Application Form in addition to a "how to" five-part Scholarship Search Information Kit, write to the Student Assistance Council of America, Dept. 52, 800 Huyler Street, Teterboro, N.J. 07608, and enclose $1 to cover first-class postage and handling.

STUFF

NEWSPAPER OF THE SAINT JOSEPH'S COLLEGE COMMUNITY

Vol. 47 Rensselaer, Indiana, Thursday, September 1, 1983 No. 1

Outdoor cooking grills have been installed at various points on campus during the summer. At left (from left) Joe Munning, Tom Kinder, John Larkin, Steve Robinson and Nick Hofmeister (foreground) are already dreaming of charcoal-broiled steaks. At right Father Ken Alt checks one of two grills immediately east of Schwietermann Hall. (Photos by Ruthann Goller)

Benefits Restored By VA

By JERRY UNDERHILL

Recent legislation has established a program to restore certain Veterans entitlement payments that had been reduced or terminated by the Omnibus Budget Reconciliation Act of 1981.

In a letter received July 28 from the Veterans Administration office, Indianapolis, it is indicated that formerly, certain non-VA survivors' benefits were paid to parents with children up to the youngest child's 18th birthday, and to school children 18 years old or older but under 22 years who were full-time students in approved educational programs.

The Omnibus Reconciliation Act of 1981 had provided that benefits would be paid to parents with a child up to the youngest child's 16th birthday while phasing out student benefits.

This new program restores payment of these benefits (which were reduced or terminated) to certain survivors of members or former members of the armed forces who died on active duty to Aug. 13, 1981 or died from disability incurred by active duty prior to Aug. 13, 1981. Any recipients of current VA benefits should note these particular current benefits are not affected.

If VA records indicate possible eligibility for these benefits, you too may receive compensation by completing VA form 21-8924, application for benefits under the provisions of section 156, public license no. 97-377.

If you are applying as a school child (age 18 through 21 and attending college-level or post-secondary school full-time), you will be required to enter all periods of school attendance from Jan. 1, 1983 since this is the earliest date from which the VA can authorize payments under this revised program.

The completed application should be mailed to the VA regional office nearest you.

Additional information and applications may be obtained from any VA office or by writing:

Veterans Administration
575 N. Pennsylvania St.
Indianapolis, Ind. 46204

One of the necessary tasks of the start of an academic year is buying books and assorted additional supplies in the campus bookstore. This is one of many groups of students that kept bookstore personnel hopping during the first days of classes. (Photo by Ruthann Goller)

Summer Repairs, New Faculty Herald 1983-84 School Year

By NICK GRANATO

Several long-overdue improvements to Saint Joseph's physical plant and facilities made this past summer one of industry and repair.

Major refinements include roof repairs to the Dwenger Hall faculty building, which, as many will remember, was clad with red tile and now sports tar-based shingles. A new roof also was applied to the main section of Halleck Center around the raised ballroom area. Other needed roof repairs were completed on the campus laundry and chapel kitchen.

Additional repairs include the installation of new condensate lines in the campus powerhouse and replaced piping in Gallagher and Halas halls.

In order to better serve its growing number of computer science students, the college has undertaken two improvements since last October and is now considering additional steps forward in this popular area of study.

Last October, a GIMIX micro-computer with eight terminals was installed in the campus computer center, then during the second semester of the 1982 - 83 academic year a new academic computer system, a PRIME 550 Model-II, was installed in place of the former IBM System/34.

The PRIME 550 is a faster and more powerful computer system which supports a wide range of languages and users simultaneously, offers state-of-the-art hardware, is widely used in business, and is expandable enough to handle Saint Joseph's needs for the next five to seven years.

Currently, a GIMIX micro-computer laboratory is being completed on the second floor of the computer building.

New pivoting terminals have been installed recently for the PRIME 550 Model-II computer. The former computer laboratory is now reserved entirely for PRIME users.

Students returning from last year also noticed that dormitory repairs and improvements were undertaken as necessary. Repainting dormitory rooms, doors and stairwells kept the campus paint crew busy from early May until mid-August, and paint crew chief Jim Worden says this summer witnessed one of the heaviest uses of paint on campus that he can remember.

Besides an updated physical plant and facilities, Saint Joe's also adds new faculty personnel for the coming year.

Aykut Akdag will serve as instructor of computer science. He comes to SJC from Texas Technical University, Lubbock, where he served as a teaching assistant since January, 1982. Between August, 1980 and December, 1981 he served as a business and economic research assistant at the University of New Orleans. Akdag earned his master's degree from New Orleans in December, 1981 and from Texas Tech this past May.

Dr. Margaret Humadi will serve as assistant professor of education. She comes from Southern Illinois University at Carbondale, where she has been since 1970, serving as assistant professor and educational consultant in reading, language arts, testing and materials. She earned her bachelor's degree and master's degree from George Washington University, Washington, D.C., and her doctorate in 1974 from Southern Illinois.

Dr. Nina Ray joins SJC as an assistant professor of marketing. She worked as a lecturer and part-time instructor in the Texas Tech College of Business Administration (1979 - 81) and was marketing instructor in the College of Business at Idaho State University (1977 - 79) and graduate instructor in the Krannert School of Management, Purdue University (1976 - 77). She received her doctorate in business administration from Texas Tech this past May. Her bachelor's and master's degrees were earned from Purdue.

Political Poppycock!

Looking for excitement? Frustration? Political piddling? Then you've chosen the right place to be for the next eight months — Saint Joseph's College.

Like any other good Catholic self-functioning cooperative, SJC is an institutional butterfly to the eye. But, as behind every butterfly there is a hairy, ugly caterpillar, so too Saint Joe's has a disturbing side of preposterous politics. If you are a returning student, especially if you've dealt with one William Maniscalco, you probably understand what I'm saying only too well. If you're new here, hold on to your senses — you'll find out soon enough!

Besides driving some students to the point of leaving these "hallowed halls," SJC's political meandering has laid choleric ulcer seeds in the stomachs of your friends and fellow students regardless of the fact that they may be good people with good ideas and opinions and the fact that they work very hard to make some faction of this college better. But they can never beat the system.

There is one exception to this, however. You see, Saint Joe's has three priorities:

1) Money
2) Money
3) Money

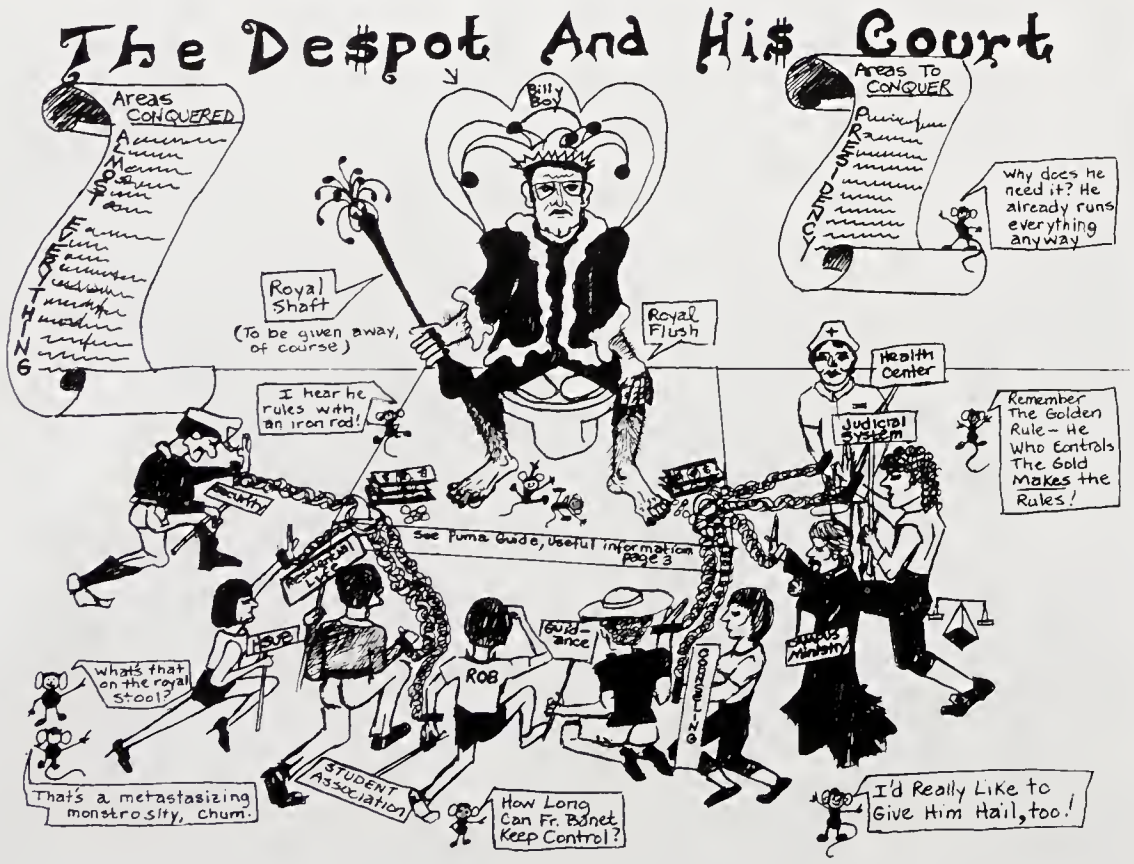
If you or your family meet any of these aforementioned priorities, then you may be able to "suggest" whatever you want to be done. Faculty and staff have some "pull" but, of course, that depends on what position one holds (there is a pecking order) and what your last name is.

If you **really** want to be a college Fellow and personal friend to Fr. Banet, give a couple thousand $$ to the Capital Gifts Campaign — you're almost guaranteed more "clout."

Political twistings are not limited to the confines of the lay people of our community — you guessed it, priests do it too! If you've watched this college for a number of years and/or researched its history (both written and verbal), you'll find that the priesthood numbers are in decline, especially those who teach or are allowed to participate in positions of authority. Could it be that our lay trustees have dwindling confidence in the capabilities of certain men of the cloth, or is there another, more incriminating reason yet to be revealed?

At any rate, one wonders if the long tradition of a priest as college president will remain after Fr. Banet departs. After all, priests have no money (or so we are told) and therefore have limited pull in SJC's political affairs.

In any case, it's time to tell those other stomach ulcers to move over — with another year at Saint Joe's, more are inevitably on the way.



Here 52 Years

Bro. Louie, Golf Cart Leaving St. Joe

Saint Joseph's College here will lose a fistful of its irreplaceable history sometime this fall when Brother Louis Stock, who has spent 52 years working in various capacities on the campus, retires to St. Charles Seminary in Carthagena, Ohio.

Brother Louie says that medical problems and their required treatment by physicians led to his decision that retirement to St. Charles would be best for him.

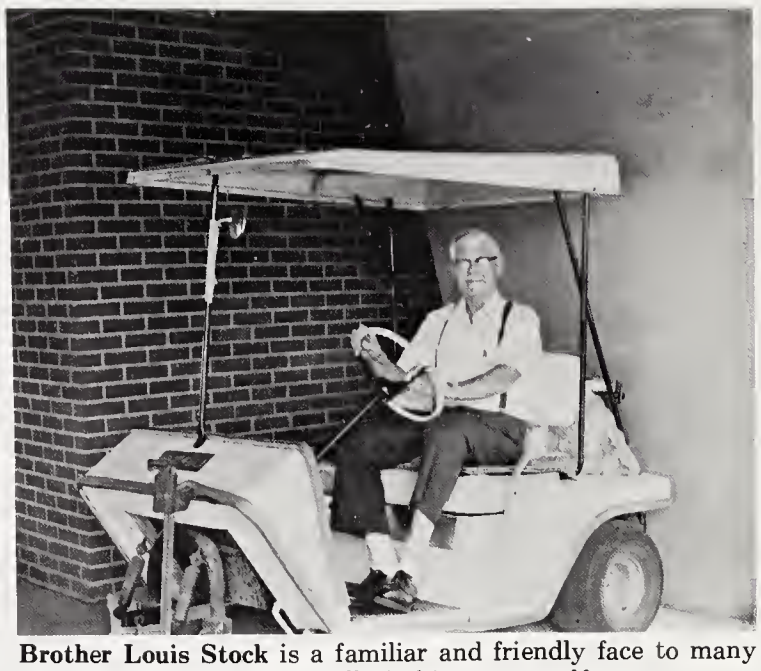
"It's hard for me to leave Saint Joseph's, but I have thought about this decision for a whole year; it was no snap judgment on my part," Brother Louie says. "I don't think it will be that difficult for me to adjust to being at St. Charles, and I won't be lonely there because several of my former classmates are now retired and living there."

Brother Louie, 74, has been with the Society of the Precious Blood for 59 years, and since he first came to Saint Joseph's in 1926, he has built a warehouse of priceless friendships and memories — hundreds of them with students past and present. He left his home in St. Joseph, Mo., Aug. 24, 1924 and entered St. Mary's Seminary in Burkettsville, Ohio, the following day — the feast of St. Louis.

He studied at St. Mary's during 1924 - 26, then came to Saint Joseph's, where he made his solemn profession in 1929 and graduated two years later. After studying at St. Charles during 1931 - 32, his first assignment was back at Saint Joseph's as prefect of the Academy students.

He remained at Saint Joseph's through 1961, when he was assigned to Brunnerdale Seminary in Canton, Ohio, as assistant director of the Brother candidates. In 1965, he returned to Saint Joseph's.

His duties at Collegeville have been varied: assistant prefect of both Academy and College students, secretary to former dean of men Father Daniel Schaefer, assistant in the chemistry laboratory, supervisor of the janitorial department, and bookbinder in the college book bindery.



Brother Louis Stock is a familiar and friendly face to many Saint Joe students, especially in his trusty golf cart.
(Photo by Ruthann Goller)

"My happiest years came when I was prefecting with the Academy students," he recalls. "We were strict back then — this was a point stressed by the men who directed the Academy, Father Walter Pax and Father Rufus Esser — and there were a lot of parents who sent their children here because they knew we provided a good education with good discipline."

Brother Louie says it wasn't always easy to discipline the students, but even the youngsters themselves came to see that this was for their own good. He readily recalls the time he severely reprimanded a student for misconduct during a study hall.

"I congratulated him on his graduation day here, and of course after they'd leave, you never knew if you'd hear from them again," Brother Louie remembers. "Then along came World War II and one day I got this letter from overseas, and it was this same student writing to say he wanted to thank me for the training he had received here.

"He explained how he had met so many men in the Army who could hardly take the discipline, and told me he could see now how valuable his experience at Saint Joseph's had been."

Pranks have traditionally been a part of campus life, and many light-hearted incidents provide Brother Louie with some of his favorite memories. Once a student played an April Fool's Day trick on him, so when that student's birthday arrived, Brother Louie sent him a special birthday cake — nicely decorated with frosting on the outside, but constructed of cardboard underneath.

"Another time, we were ending an evening study hall, and soon after it was over, I went to bed because I was tired," he says. "Shortly after lights were out, I heard this big commotion in the students' quarters and went in there. The place was lit up like the Fourth of July because some kids had caught and then released what must have been several hundred lightning bugs in the room.

"Some of the kids were worried about getting the bugs out of there, but I just told them to leave the windows open and let the bugs fly away on their own."

In recent years, he has become readily recognized on campus with his golf cart. If he's not driving this cart to or from some point on campus, you can always tell where Brother Louie is by spotting this cart.

"When I move to St. Charles, I'll pack all my belongings on a truck, and my golf cart will be the first thing on that truck," he points out.

"Saint Joseph's will always be in my heart, but now I look at moving to St. Charles as sort of going home to retire," Brother Louie notes. "And I don't intend to go there, sit and do nothing. I'll probably get involved in doing some type of parish work, for example."

Brother Louie adds that his retirement to St. Charles doesn't mean a permanent good-bye to Saint Joseph's. "I'll come back here to visit whenever I get the chance," he concludes.

> For I can do everything God asks me to with the help of Christ who gives me the strength and power.
>
> — **Philippians 4:13**
>
> And let us not get tired of doing what is right, for after a while we will reap a harvest of blessing if we don't get discouraged and give up.
>
> — **Galatians 6:9**

STUFF

Published bi-weekly during the school year, except during calendar holidays of Thanksgiving and Easter, and monthly in December by students of Saint Joseph's College, Rensselaer, Indiana. Second-class postage paid at Rensselaer, Indiana. Students receive this paper as part of the student activity fee paid each semester.

The opinions expressed in STUFF are not necessarily those of the student body, the administration, the faculty or all of the members of the STUFF staff.

U.S. Postal Publication No. 868400

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Soccer season for the Pumas begins Saturday, and in order to get ready for the match against St. Francis, coach Ernie Watson has been drilling his charges daily. At left Father William Stang (left) assists in an instructional drill with Paul Freitag, while at right Charlie Borger (background) and Mark Gaerke work out. (Photos by Ruthann Goller)

Fall Sports Await '83 Openers

By JOE GIANNINI & BILL MILLER

It's bookie season again, so place your bets. The regular football season is fast approaching and when it comes it'll stay. This is the first full year that both the USFL and the NFL have operated. The question is not whether football is here, but rather, are the fans still here? After one long season of unimpressive "rookie" football, the fans will once again have their chance to display either their love for the game or their wariness of the game. Back here in Collegeville, the situation is definitely not as serious, but the Pumas are gearing up for regular-season play . . .

FOOTBALL

The 1983 Puma football squad will open its slate of competition Sept. 10 when SJC travels to Allendale, Mich., to play Grand Valley State.

Twenty-five returning Puma lettermen hope to improve on last year's mark of 4 - 6. Included in those players are last year's MVP Keith Jones and backup quarterback Mike Maltby. The Pumas again look to have a tremendous air game with such top-flight receivers as tight end Steve Johnson, split ends DeWayne Harris and Jeff Brinkley and flanker Russell Dennick.

Willie Hutt, Lance Cathcart, Andy Croyle and Jay Rounds add good size and experience to a strong offensive line. Defensively, the Pumas are no pushovers either as returnees John Taylor, John Gause, David Jessie, Pete Ippolito and Ken Budz will do battle in the defensive trenches.

Also, a fine corps of linebackers return in Bob Hoop, Greg Fingerhut, Joe Suriano and Brian Williamson. The Puma secondary features much depth and quality in lettermen Keith Kincaid, Larry Jacob and Tom Stachura. As the old cliche goes, "It's early in the season and anything can happen."

MEN'S CROSS COUNTRY

The men's cross country team, led by captain Dan Newton, begins this year with 20 runners, quite a bit more than in previous seasons. The men harriers open in the Indiana State - Evansville Invitational Sept. 3. "This is by far the best team we've ever had here," comments coach Dave Smith. The squad is looking to improve on its 10-54 record of a year ago.

GOLF

The linksmen open their fall campaign Sept. 6 in the Butler Invitational. After a superb 61-42 mark last year, the team hopes to continue improvement with a young squad led by Pat Bayley.

Bayley is the lone returnee from among the Pumas' top six performers of a year ago, but coach Dale Anderson is optimistic that his young team will progress quickly this fall.

"Obviously, our biggest problem is a lack of depth, and this could hamper us," Anderson says. "But our newcomers have good talent and we'll be a very competitive team this season. We have no intention of being a doormat."

Bayley, a sophomore, has been named team captain and Anderson indicates "he'll be a real steadying influence for our younger players and a fine team leader." Last year, Bayley carried an 18-hole average in the mid to upper 70's and earned all-Great Lakes Valley Conference honors.

Freshmen who give Anderson optimism for the season ahead include Marty Carroll of Bowie, Md.; John O'Brien of Thornwood, Ill., and Mark Homes of Glen Ellyn, Ill.

Anderson says he is still looking for students interested in trying out for the team. Potential linksters should phone him at 6-7729.

VOLLEYBALL

The women's V-ball team finished last season with a 38-15 record. Six letter winners return, but only 5-10 outside hitter Michele Quaife and 5-4 setter Sharon Rosenow were actual starters in '82. They'll play key roles during the 1983 season.

"This is an excellent year for newcomers to make the team," says volleyball coach Linda Taulman. The women begin their season Sept. 16 in the IUPU - Fort Wayne Invitational.

SOCCER

The soccer team, led by captain Paul Freitag, will start its season here Saturday against St. Francis of Fort Wayne, Ind. Rookie coach Ernest Watson believes he "can do no wrong with the talent we have." Watson also hopes a lot of people will come out and support the squad. The team's 6-10 record of a year ago shows the steady improvement from its 2-13 record of two years ago.

WOMEN'S TENNIS

An 8-8 record was not the complete story of last year's tennis program. Coach John Barrientos' team got out of the gate very slowly and then slugged its way to a five-match winning streak to finish the season strongly. Another competitive season is expected by Barrientos now. The women open Sept. 10 at St. Mary-of-the-Woods.

WOMEN'S CROSS COUNTRY

"Improved" is the watchword for the '83 women runners, says coach Dave Smith. Last year's record was 27-12 and the team has lost only one runner from that squad. The women Pumas hit the track Sept. 3 at the Indiana State - Evansville Invitational.

Hazers Begin Season

By JOE GIANNINI

Five, four, three, two, one . . .

JB: Hello everyone, I'm Joe Blow. Welcome to another Friday Night Edition of Pre-Season Hazing. Tonight's game will feature the Knuckleheads against this year's pre-season favorite, the Monsters. Standing to my right is All-Pro Hazer Bill Manhunter from the Assassins who will assist me in tonight's battle. Bill's all-star status comes from his courageous bottle-breaking routines. In fact, he holds the league record of 36 consecutive bottles broken over his head. So, Bill, how do you look at this year's race?

BM: Well, Mr. Blow —

JB: Please, call me Joe.

BM: OK, Joe. As I was saying, it's still very early in the season. I think that my team is going to win it all, anyways. We've got a couple of extremely distinguishable plays that will easily outmatch our opponents.

JB: Oh yeah? Would you like to share one or two of them with our audience?

BM: Well . . . sure, why not. On Friday, September the ninth, at 8:06 p.m., we will persuade — uh, . . . I mean, we will assist about six of our most qualified freshmen to the Justin Hall roof where they will attempt triple somersaults.

JB: Isn't that kind of dangerous, Bill?

BM: Yessss, but we have a large infiltration of freshmen this year, so we can afford to lose five or six.

JB: Oh — I see. Let's get on to tonight's contest. How do you view both of these teams?

BM: Well, Joe, they're both very weak teams. I expect to see a dull game with the same old basic strategies: the talent show, the pond swim and the Halas-Justin run.

JB: But Bill, the Monsters are this year's favorite.

BM: Correction, they were this year's favorite, Joe. But, not after last night's incident.

JB: What happened last night, Bill?

BM: Some idiot finked on four of their top hazers. Drugs, they'll get you all of the time. It's really a shame because they did have a legitimate shot at the title. Now they're looking at four to six weeks' suspension.

JB: That's some very startling news, Bill. I'm glad you were able to bring that up because that's all the time we have for today's pre-game show.

. . . Today's pre-game show was brought to you by Paper Meals. It's the eatable paper that comes in five delicious flavors: pizza, steak, hamburger, shrimp and chicken. Next time you make a mistake on a college essay, don't throw it away, EAT IT! Paper Meals, a Dynamic Duo product.

. . . Guests on our pre-game show will receive three pounds of piggie chips from Hoggie's. The stuff goes in before the name goes on.

Stay tuned for live hazing from SJC.

P.S. My partner Bill Miller is on vacation. He shall return.

Puma football candidates have braved 100-degree temperatures during pre-season drills while getting ready for the Sept. 10 season opener at Grand Valley State. Here student coach Rob Urbaszewski issues instructions to a group of gridders. (Photo by Ruthann Goller)

Opening-Week Activities

Social Preview

By JOE GIANNINI

Slam! The new (and expensive) book bounces off the table and onto the dirty floor.

"I've done it before and before, but it seems to get harder every time."

Yes, this is another case of mind over matter. It's the student versus the book — it's that old story of "getting back in the swing of things." Believe me, it's tough (especially when you know what's ahead). At first, breaking open the books seems like a never-ending battle, a totally lost cause. But then, when that all-important report card arrives, your previous 16 weeks of bloodshed are right in front of your nose in black and white. Hopefully they'll be victorious grades.

Enough about school — yes, there are activities going on around campus and here they are:

Thursday, Sept. 1. Cheerleading meeting at 6:30 p.m.

Friday, Sept. 2. Labor Day weekend — Have a good time!

Saturday, Sept. 3. Library open from 1 - 5 p.m.

Sunday, Sept. 4. Library open from 1 - 5 p.m.

Monday, Sept. 5. Yessss, no classesssss. And to top it off, HSUB and the S.A. are sponsoring their first annual pig and lamb roast down at Lake Banet. And (a little side note) the library is open from 7 - 11 p.m.

Tuesday, Sept. 6. C.O.S. meeting at 6 p.m. in Halleck north lounge. Puma cheerleading tryouts at 3:30 p.m. in the fieldhouse.

Wednesday, Sept. 7. Computer science department information meeting. Biology Club meeting at 6 p.m. in the Science Building, room 205.

Thursday, Sept. 8. Accounting / Finance Club membership meeting at 8 p.m.

Friday, Sept. 9. The Little Cousin Jasper Festival in Rensselaer will begin today and run through Sunday. Get away from campus for awhile!

Saturday, Sept. 10. The mighty football Pumas will get to showcase their talents for the first time this season as they open against Grand Valley State in Allendale, Mich.

Monday, Sept. 12. All clubs must be registered with the academic dean or vice-president of student affairs.

Tuesday, Sept. 13. Education Club meeting at 7 p.m. in Halleck north lounge. Sociology Club meeting at 6:30 p.m.

Wednesday, Sept. 14. Acccunting study seminar, 7 - 9 p.m. in Halleck 204.

Thursday, Sept. 15. Free! HSUB coffee and donuts.

Note: All the information above is subject to change. For further details, look for signs around campus.

And, finally, I would like to emphasize three points that I didn't in my introduction: (1) Welcome to all the freshmen; (2) Welcome to all the returning students, and (3) Let's have a good semester!

Buckley Ruling Explains Privacy Rights

Information Concerning Student Rights Under Paragraph 99.6 of the General Education Provisions Act, Title IV of Pub. L. 90-247

1 Students have the right to inspect and review their education records. Procedures for this inspection are given in statements that follow.

2 Education records are kept in the following locations. The officer to contact in each case is listed.

a Grades, graduation information, probation notices and the like
Registrar
Saint Joseph's College
These records are also shared by
Vice President for Academic Affairs
Saint Joseph's College

b Financial aid applications, information on grants or other aid
Director of Financial Aids
Saint Joseph's College

c Ability tests, scholastic performance records used for counselling and guidance purposes
Director of Guidance
Saint Joseph's College

d Placement files and references
Director of Placement
Saint Joseph's College

e Records of a disciplinary or student resident nature
Dean of Student Services
Saint Joseph's College

3 Any request by a student to challenge the content or accuracy of any education records is to be directed in writing to the appropriate officer. In the cases of a and b above, the officer will arrange to have the challenge heard by the Academic Cabinet. In the case of c, d and e above, the hearing body will be the Student Life Committee.

4 Procedures in the various offices

a Office of the Registrar

1 Inspection and Review of Education Records

a) The student may inspect all records in the Registrar's Office pertaining to himself or herself. The following procedures will be followed:

1) The student may inspect the record only in the presence of those having custody of the records.

2) No records may be moved, reproduced, or changed without permission of the custodian of the records.

b) If a student wishes to challenge the content of the records or their accuracy, he or she may request a hearing before the Academic Cabinet or a sub-committee authorized by the Cabinet for this purpose.

c) The folder in the files are available for inspection by the Guidance Office without student permission. Other members of the staff and faculty who have a legitimate reason for inspecting the folders must make the request in writing stating their reason for the request. This written request will be kept in the student's folder.

2 Release of Records

a) Student records in the Registrar's Office are under the joint custody of the Vice President for Academic Affairs and the Registrar. The records, therefore, are available to them and to their staffs without student permission.

b) Copies of student grades and test scores may be released to the Guidance Office, to the Financial Aid Office for purpose of establishing eligibility for financial aid, and to those faculty members who have a legitimate reason for the information, and to parents of dependent students.

c) Student records may not be released to any person or agency outside of the College without the student's written permission, with the following exceptions:

1) The student may in a given case waive his right to restrict release of his record to written permission, and thus release it orally.

2) Records may be released without the student's permission by court order, under subpoena, or under conditions set forth in HEW regulation 99.35 to authorized representatives.

3) Records already available from public sources may be released without prior permission.

4) To officials of another school or school system in which the student seeks or intends to enroll, subject to the requirements set forth in HEW regulation 99.34.

5) Safeguarding the student's right to refuse to permit the designation of any of the following items as directory information: name, address, telephone number, major, class, dates of attendance, honors (includes Dean's List), degrees conferred (including dates).

3 Amendment of Education Record

No grades, once submitted to the Registrar's Office, can be changed apart from removal of I grades, except by written petition of the teacher to the Vice President for Academic Affairs. The student will initiate the process by petitioning the teacher for a change of grade.

b. Office of the Vice President for Academic Affairs.

1 The academic records and appeals of students subject to dismissal are available to the Academic Cabinet, which rules on probation and dismissal.

2 The academic records and appeals of dismissed or withdrawn students who apply for readmission are available to the Academic Cabinet, which rules on such readmissions.

3 The academic records of students who petition the Academic Cabinet for special permission are available to the Academic Cabinet.

4 The Vice President for Academic Affairs will release information about current and former students only (a) with the student's written permission, or (b) under court order or subpoena.

5 All other use by the Vice President for Academic Affairs of student records will be as provided in the Registrar's policy.

c Financial Aid Office

1 Dependent students may not inspect or request copies of the Parents Confidential Statement without the consent of the parent or guardian who provided the Statement.

2 Independent or self-supporting students have the right to inspect their own financial aid records. The following procedures will be followed:

a) The student may inspect the record only in the presence of those having custody of the records.

b) No records may be removed, reproduced, or changed without permission of the custodian of the records.

c) If a student wishes to challenge the content of the records or their accuracy, he or she may request a hearing before the Academic Cabinet or a sub-committee authorized by the Cabinet for this purpose.

3 In all other respects financial aid information is confidential and is available only to the Director of Student Financial Aid and his staff. It may not be released from the office or used in any personally indentifiable way except for purposes of financial aid without the written consent, explicit or implied, of the parents or guardians in the case of dependent students, or without their consent in the case of independent students, or without their own consent in the case of independent or self-supporting students.

d. Office of Guidance

1. Release of Information

a) The files that are related to students' academic situations (admissions forms, SAT scores, grades, predictive indices, etc.) are available (except personality tests) to any faculty member or administrator who has a legitimate interest in the student's academic progress; the student is notified when this information is being utilized by a faculty member.

b) Information in the student's file will be provided to individuals (other than faculty members or administrators) and agencies only with the written permission of the student involved or a court order.

2 Right of Inspection

a) Every student has a right to see his or her record with the Guidance Counselor present and available to interpret test results.

e Office of Placement

The student prepares the file maintained in the Placement Office. The only other documents prepared by someone else are educational and character references.

1 Right of Inspection

a) Student files may not be released to any person or agency without the student's written permission, with the following exceptions:

1) The student may in a given case waive the right to restrict release of his or her file to written permission, and thus release it orally.

2) The student may in writing generally release the file to any prospective employer interested in his or her employment.

b) Record is maintained of each authorized release of information.

2. Release of Information

a) The student may inspect his or her file at any time with a member of the Placement staff present.

b) The student file is under the custody of the Placement Office, and therefore is available to the Placement staff.

f Office of the Dean of Student Services

Information will not be disclosed from a student's file without the student's prior consent except to those authorized by Section 99.31 of the Act. When information is disclosed, a record of the information and to whom it is disclosed will be made in the student's file. Students or the parent(s) of dependent students shall be permitted to inspect and review their records and have the right to explanations and interpretations. Students also have the right to request that their files be amended through judicial process.